

USER-GUIDE

Online Application Affiliation



For New Application.

- 1- Go to the Online Affiliation Application
- 2- Create an Account



The image shows a web interface for the Punjab Board of Technical Education, Lahore. At the top center is the board's logo, which features a gear, a book, and a torch. Below the logo, the text "Punjab Board of Technical Education, Lahore" is displayed in a stylized font. There are two input fields: "Application ID" and "Password". To the right of these fields are two buttons: a blue "Login" button and a red "Close" button. At the bottom left, there are two links: "Forget Password?" and "New Application?". The "New Application?" link is circled in red.

Application ID

Password

Login Close

Forget Password? **New Application?**

1- Select Affiliation Status

- a. New Institute
- b. Already Affiliated

New Application Registration Form

 Affiliation Status :

College Name :

College Address :

College City :

Password :

Confirm Password :

Mobile No :

Email :

2- Fill All required fields and press Registered.

Punjab Board of Technical Education, Lahore

New Application Registration Form

Affiliation Status :

College Name :

College Address :

College City :

Password :

Confirm Password :

Mobile No :

Email :

3- Enter Code sent on your Mobile Number and email address

New Application Registration Form

Affiliation Status :

College Name : GOVT COLLEGE OF TECHNOLOGY

College Address : 234- C3- TOWNSHIP

College City :

Password : 

Confirm Password : 

Mobile No : 03344186420

Email : webmasterpbte@gmail.com

Mobile Code :

Email Code :

Submit

Close

4- After Registering you got Login ID

New Application Registration Form

Affiliation Status :

College Name : GOVT COLLEGE OF TECHNOLOGY

College Address : 234- C3- TOWNSHIP

College City :

Password : 

Confirm Password : 

Mobile No : 03344186420

Email : webmasterpbte@gmail.com

Mobile Code :

Email Code :

Submit

Close

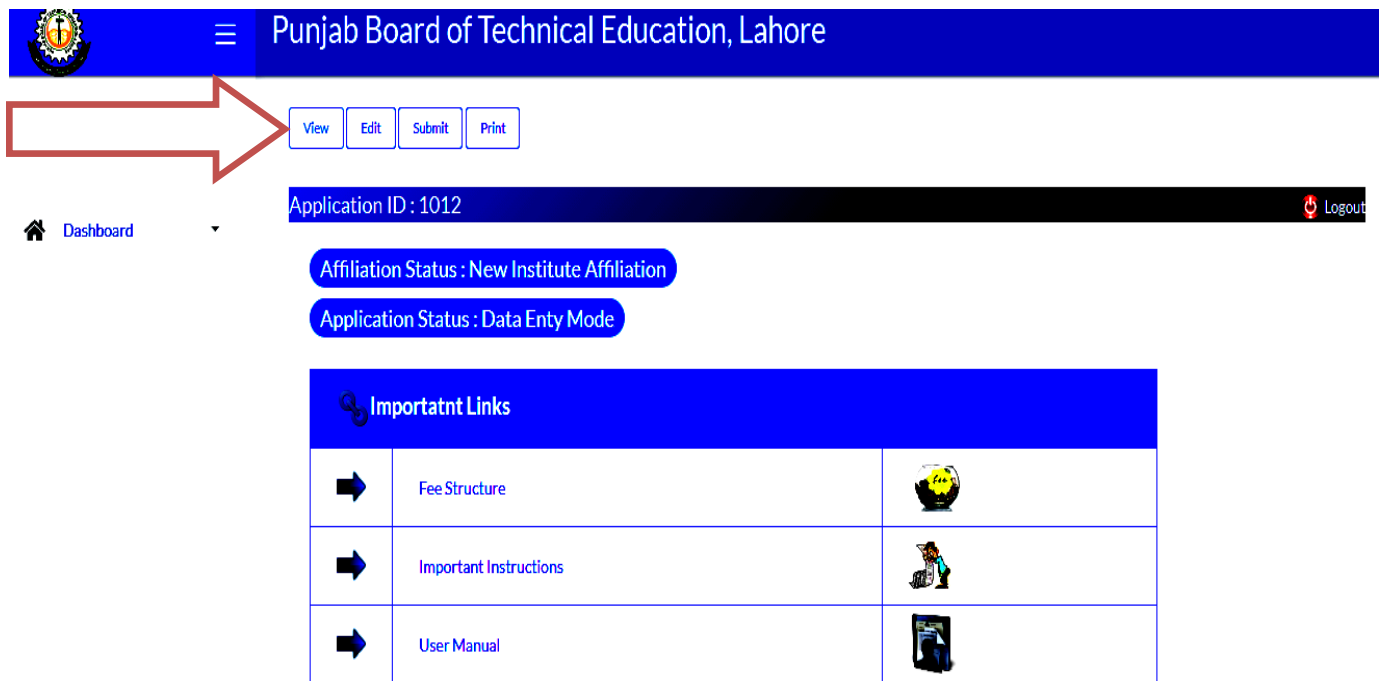
Successfully Registerd!

Your Login ID is 1012

Ok

5- Dashboard is appeared

a. Click on the **VIEW** button and fill all required fields



Punjab Board of Technical Education, Lahore

View Edit Submit Print

Application ID : 1012 Logout

Dashboard

Affiliation Status : New Institute Affiliation

Application Status : Data Entry Mode

Important Links

➡	Fee Structure	
➡	Important Instructions	
➡	User Manual	

6- Enter Institute Basic Information and Principal Information

Punjab Board of Technical Education, Lahore

Application Info

Application Status : Already Affiliated Institute

College : 1001-GOVERNMENT COLLEGE OF TECHNOLOGY,RAILWAY ROAD LAHORE

Basic Info

Land Line No : 1000

College Fax No : 1000

Study Environment : Boys

College Status : Govt

Year of Establish : 2000

Is TEVTA Institute : ☒

Principal Info

Principal Name : TEST

Contact No : 03007586455

Principal Email : u@gmail.com

Qualification : MA

Principal Address : Lahore

- 7- Scroll down and add Management information etc and attached scan documents as required.

Punjab Board of Technical Education, Lahore

Management Info (for private Institution)

Institute under the management of a regular continued Governing body which is registered with registrar & regularly functioning? ☐

Is the Head of the Institution a member of the Managing Body? ☐

A list of members of Managing Body Attach ? Annexure (c) No file chosen File Not Attach

A copy of the Constitution Attach Annexure (d) No file chosen File Not Attach

Owner / Society Info (for private Institution)

Endowment Fund (For Private Institues)

Is Endowment fund available when required by P.B.T.E ? ☐

Name of Bank : Account Number :

Available Amount : Bank Statement No file chosen File Not Attach

Building Infrastructure

Building Is Total Land (In square Feet)

Does Institution posses its own building ? ☒ Total Covered Area of the Building (In square Feet)

Total Area Available for Additional Construction excluding Play Ground (In square Feet)?

8- Building Infrastructure & Sports Information

- a. attached the scan documents as required

Punjab Board of Technical Education, Lahore

Building Infrastructure

Building Is Total Land (In square Feet)

Does Institution posses its own building ? ☒ Total Covered Area of the Building (In square Feet)

Total Area Available for Additional Construction excluding Play Ground (In square Feet)?

Is there a Hall Room ? ☒ Is there a properly staff room ? ☒

Is Canteen Facility Available ? ☒ Is Internet Facility Available ? ☒

Is Firefighting Equipment Available ? ☒ Is Basic Facilities (Electricity and Water) is Available ? ☒

Is the Head of Institute residing in or near the premises of the Institute ? ☒

Proof of Building Ownership/Lease/Rental No file chosen File Attach

Approved Building Layout Plan Attach No file chosen File Attach

Building fitness certificate Attach No file chosen File Attach

Sports Information

Does the Instiute posses play Ground? ☒ Are the play grounds near the Institution or Hostel ? ☒

Is Arrangements for Physio Medical Examination of Students ? ☒ Is there a Gymnasium & Provision for Athletics ? ☒

Has the Institution employed a whole time Physical Instructor ? ☒ Qualification of Physical Instructor

9- Now scroll up and press the SAVE BOTTON.

Punjab Board of Technical Education, Lahore

Save **Close**

Application Info

Application Status : Already Affiliated Institute
College : 1001-GOVERNMENT COLLEGE OF TECHNOLOGY,RAILWAY ROAD LAHORE

Basic Info

Land Line No : 1000 College Fax No : 1000
Study Environment : Boys College Status : Govt
Year of Establish : 2000 Is TEVTA Institute : ☒

Principal Info

Principal Name : TEST
Contact No : 03007586455
Principal Email : u@gmail.com

10- Click on Finance Information button in the left list.

Punjab Board of Technical Education, Lahore

Press save after filling

Save **Close**

Finance Information

Amount of Development Budget ?	1000	Annual Income from Investment & Property?	100
Amount of Consumable Budget ?	100	Annual Income from fixed deposits ?	10
Annual increase in Budget ?	10	Expected Annual Income from Fees?	10
Estimated Annual Total Expenditure ?	1000	Income from any other source?	100

Attach Bank Statement No file chosen [Bank Statement Attach](#)

Attach Income Expenditure Statement No file chosen [Income Expenditure Statement Attach](#)

Attach Fixed Deposit Receipt No file chosen [Fixed Deposit Receipt Attach](#)

Attach Fee certificate No file chosen [Fee certificate Attach](#)

Attached all Financial Documents

11- Course Information



Punjab Board of Tech



User : 10000
Administrator

Dashboard

Application Steps

• Basic Information ✓

• Finance Information ✓

• Course Info ✓

• Staff Information ✓

• Lab Info ✓

• Library Information

• Class Information ✓

• Hostal Information

Finance Information

Amount of Development Budget ?

Amount of Consumable Budget ?

Annual increase in Budget ?

Estimated Annual Total Expenditure

Attach Income Statement

Attach

Now press

Waiting for www.pbte.edu.pk...

Save Close

Course Info

Affiliation Type:	New Course Affiliation		
Category:	DAE		
Course:	AEROSPACE TECHNOLOGY		
Shift:	Morning	Section:	1
Seating Capacity:	25	Tution Fee (per Student):	2500

Add Clear

Selected Courses

12- Enter all information and press ADD Button.

Save Close

Course Info

Affiliation Type:

Category:

Course:

Shift: Section:

Seating Capacity: Tuition Fee (per Student):

Add Clear

Selected Courses

Punjab Board of Technical Education, Lahore

Save Close

Course Info

Affiliation Type:

Category:

Course:

Shift: Section:

Seating Capacity: Tuition Fee (per Student):

Add Clear

Selected Courses

Affiliation Type	Selected Technology / Course	Shift	Section	Seating Capacity	Tuition Fee	Edit	Delete
Extension In Already Affiliated Courses	ARCHITECTURE TECHNOLOGY	Morning	1	20	2000		

13- Add new Course


Punjab Board of Technical Education, Lahore


User: 1012 Administrator


Dashboard


Application Information

- Basic Information
- Finance Information
- Course Info
- Staff Information
- Lab Information
- Library Information
- Class Information
- Hostal Information


Challan Information

Save

Close

Course Info

Affiliation Type: New Course Affiliation

Category: DAE

Course: AEROSPACE TECHNOLOGY

Shift: Morning

Section:

Seating Capacity:

Tution Fee (per Student):

Add

Clear

Selected Courses

Affiliation Type	Selected Technology / Course	Shift	Section	Seating Capacity	Tution Fee	Edit	Delete
New Course Affiliation	AEROSPACE TECHNOLOGY	Morning	1	25	2500		

14- Staff Detail


Punjab Board of Technical Education, Lahore


User: 10000 Administrator


Dashboard


Application Steps

- Basic Information ✓
- Finance Information ✓
- Course Info ✓
- Staff Information ✓
- Lab Info ✓
- Library Information
- Class Information ✓
- Hostal Information

Save

Close

Staff Info

Employee Type: Non-Teaching

Employee Name:

Employee NIC:

Contact No:

Qualification:

Designation:

Add

Employee List

Employee Type	Staff Name	Staff Nic	Contact No	Qualification	Designation	Edit	
Non-Teaching	Test	31202-5587467-7	03007865555	Ma	Clerk		
Non-Teaching	Test	66781-5699811-1	0330	Ma	Senior Clerk		

15- Lab Information

The screenshot shows the 'Lab Information' form in the Punjab Board of Technical Education, Lahore system. The form is titled 'Laboratory Info' and includes fields for 'Name of Lab', 'Lab Size (Sq. Ft.)', and 'Seating Capacity'. There are two 'Attach Lab' sections: 'Attach Lab Equipment List' and 'Attach Lab Consumable List', each with a 'Choose File' button and a 'List Not Attach' option. A red box highlights the 'Choose File' buttons, and an arrow points to a box labeled 'Attached Lab Document'. The form also has 'Add Lab Info' and 'Clear' buttons. The left sidebar shows the user is '1011 Administrator' and lists various application information categories. The URL bar shows 'phte.edu.pk/affiliationApplication/Lab_info.aspx'.

15- Lab Information

www.phte.edu.pk/affiliationApplication/Lab_info.aspx

16- Library Information

The screenshot shows the 'Library Information' form in the Punjab Board of Technical Education, Lahore system. The form is titled 'Library Information' and includes fields for 'Size of Library', 'Total No. of Books', and 'Seating Capacity'. There are two 'Attach' sections: 'Attach List of Books' and 'Books List Not Attach', each with a 'Choose File' button and a 'No file chosen' option. A red box highlights the 'Choose File' button, and an arrow points to a box labeled 'Attach List of Books'. The form also has 'Initial Amount' and 'Recurring Amount' fields. The left sidebar shows the user is '1011 Administrator' and lists various application information categories. The URL bar shows 'phte.edu.pk/affiliationApplication/Library_info.aspx'.

16- Library Information

www.phte.edu.pk/affiliationApplication/Library_info.aspx

17- Class Information

The screenshot shows the 'Class Information' page of the Punjab Board of Technical Education, Lahore Affiliation Dashboard. The user is logged in as 'User: 1011 Administrator'. The left sidebar contains a menu with 'Dashboard', 'Application Information', and 'Challan Information'. The 'Application Information' section is expanded, showing a list of categories: Basic Information, Finance Information, Course Info, Staff Information, Lab Info, Library Information, Class Information (selected), and Hostel Information. The main content area has a header 'Punjab Board of Technical Education, Lahore' and a 'Save' button. Below this is a 'Class Rooms Information' section with a form containing 'Room No.', 'Size (Sq. Ft.)', and 'Seating Capacity' fields, with 'In Square Feet' selected for the size unit. There are 'Add Class Info' and 'Clear' buttons. Below this is a 'Class List' section with a table that is currently empty.

Affiliation Dashboard x +

Not secure | pbte.edu.pk/affiliationApplication/classroom_info.aspx

Punjab Board of Technical Education, Lahore

User: 1011 Administrator

Dashboard

Application Information

- Basic Information
- Finance Information
- Course Info
- Staff Information
- Lab Info
- Library Information
- Class Information
- Hostel Information

Challan Information

Save Close

Class Rooms Information

Room No: Size (Sq. Ft.): In Square Feet Seating Capacity:

Add Class Info Clear

Class List

Class Name	Room No	Size (Sq. Ft.)	Seating Capacity
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18- Hostel Information

The screenshot shows the 'Hostel Information' page of the Punjab Board of Technical Education, Lahore Affiliation Dashboard. The user is logged in as 'User: 1011 Administrator'. The left sidebar is the same as in the previous screenshot. The main content area has a header 'Punjab Board of Technical Education, Lahore' and a 'Save' button. Below this is a 'Hostel Information' section with a form containing several fields: 'Maximum number of boarders who can be lodged in the hostel?' with a text input 'maximum boarders', 'Is there Common Room?' with a checkbox, 'Is Warden/Superintendent been employed?' with a checkbox, 'Does the Superintendent / Warden reside inside or near the hostel?' with a checkbox, and 'Qualification of Superintendent/Warden' with a text input. There are also checkboxes for 'Is arrangement for medical aid?'. Below this is a 'Hostel Detail' section with a table that is currently empty.

Affiliation Dashboard x +

Not secure | pbte.edu.pk/affiliationApplication/Hostal_info.aspx

Punjab Board of Technical Education, Lahore

User: 1011 Administrator

Dashboard

Application Information

- Basic Information
- Finance Information
- Course Info
- Staff Information
- Lab Info
- Library Information
- Class Information
- Hostel Information

Challan Information

Save Close

Hostel Information

Maximum number of boarders who can be lodged in the hostel? maximum boarders Is there Common Room? ☐

Is Warden/Superintendent been employed? ☐ Does the Superintendent / Warden reside inside or near the hostel? ☐

Qualification of Superintendent/Warden Is arrangement for medical aid? ☐

Hostel Detail

Hostel Name	Maximum number of boarders who can be lodged in the hostel?	Is there Common Room?	Is Warden/Superintendent been employed?	Does the Superintendent / Warden reside inside or near the hostel?	Qualification of Superintendent/Warden	Is arrangement for medical aid?
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19- Challan Information

The screenshot shows the Punjab Board of Technical Education, Lahore website. The user is logged in as Administrator (User: 10000). The page displays the 'Chllan Entry' form and the 'Chllan List' table.

Chllan Entry Form:

- Chllan No:
- Amount:
- Date:
- Buttons: Save, Close, Add Chllan Info

Chllan List Table:

Chllan No	Chllan Date	Amount	Edit	Delete
1000	02/02/2020	200		

- 20- Completing heads of application >>>Click on submit
- Confirmation message is appear on screen.Click "Yes".
 - After yes this form is not editable

The screenshot shows the Punjab Board of Technical Education, Lahore website. The user is logged in as Administrator (User: 10000). The page displays the 'Application Panel' with the 'Submit' button circled in red.

Application Panel:

- Buttons: Import Previous Data, View, Edit, **Submit**, Print
- Application ID: 10000
- Buttons: Logout
- Affiliation Status: Already Affiliated Institute
- Online Application Submit to Punjab Board Of Technical Eudcation, Lahore
- Current Status: Your Online Application no 10000 has been received in PBTE on 13-08-2020 through online interface and will be processed after receiving of hard copy of your application in PBTE office
- Update On: 8/13/2020 5:41:49 PM
- Importatnt Links:

	Important Instructions	
	User Manual	

21- Take print of form

The screenshot shows the 'Affiliation Dashboard' for the Punjab Board of Technical Education, Lahore. The user is logged in as 'User: 1011 Administrator'. The dashboard displays the 'Application ID: 1011', 'Application Type: New Institute Affiliation', and 'Application Status: Registration Mode'. A section titled 'Important Links' contains two links: 'Important Instructions' and 'User Manual'. The 'Print' button in the top navigation bar is circled in red.

Important Links	
➡	Important Instructions
➡	User Manual

22- Submit this printed copy with all attached document to Affiliation Branch, PBTE, Lahore

